



Town of Tewksbury
Tewksbury Public Library

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Diane H.C. Giarrusso
Library Director

Director's Report

To: Board of Trustees
From: Diane Giarrusso, Library Director
Date: December 8, 2015

Facilities/Grounds

- **Parking lot light bulbs** will be replaced with LED bulbs this weekend. This is part of the grant awarded to the Town's Green Community Committee
- A **draft floor plan** of the changes I'd like to make to reflect our new Teen services, as well as to take advantage of the changes to create a true Browsing/New Book Room will be presented at the meeting. I anticipate talking in more detail about it at the January meeting, in deference to the busy agenda at this meeting.

Policy/Services

- Attached is a **draft FY2017 Summary Budget** and explanations that I will present to the Town Manager by December 16, 2015.
- **Thank you to the Tewksbury Cultural Council** for funding the following grant applications from the Library:
 - Children's Dept.
 - Bates and Tinknell - \$600 – fully funded
 - Reading Olympics - \$499 – fully funded
 - Adult Program
 - Gregory Maichack - \$475 – fully funded
 - Steve Lewis, poster display - \$ 50 - fully funded
 - Teen Program
 - Manisa Trivedi - \$200 – fully funded
 - Festival of Trees (FriendsTPL)
 - Two musical programs and craft materials
 - Awarded \$600, estimated cost \$900, balance to be provided by Friends.(Library program funding ~23% of all town program grants awarded.)
- **Holiday Closings:** We will be closed on December 24 and 25 for the Christmas Holiday and closed on January 1 for the New Year's Holiday.
- The **Reading Challenge for 2016** will be "16-in-2016" with a variety of reading challenges. I'm working on prizes right now. A draft flyer will be presented at the meeting.

Encl:

Monthly Statistics
Draft Floor Plan for Teen; Browsing Area; and Fiction relocations
Draft "16 in 2016" flyer